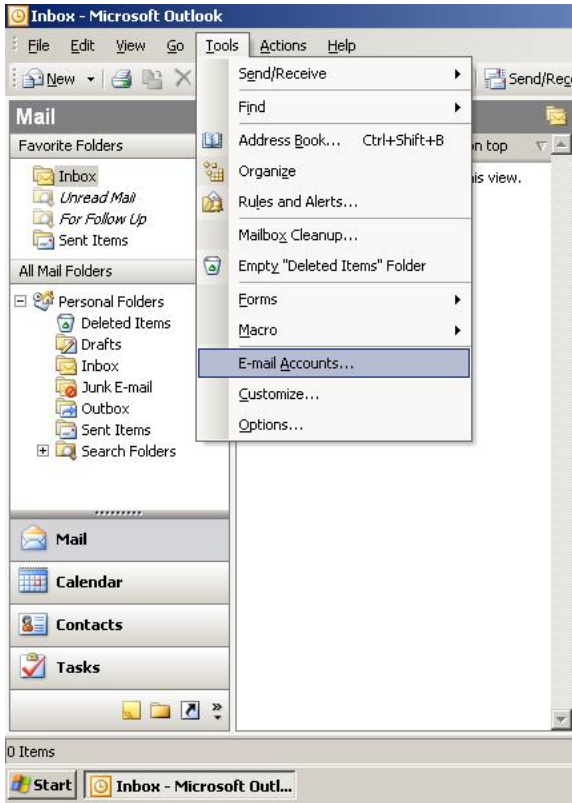


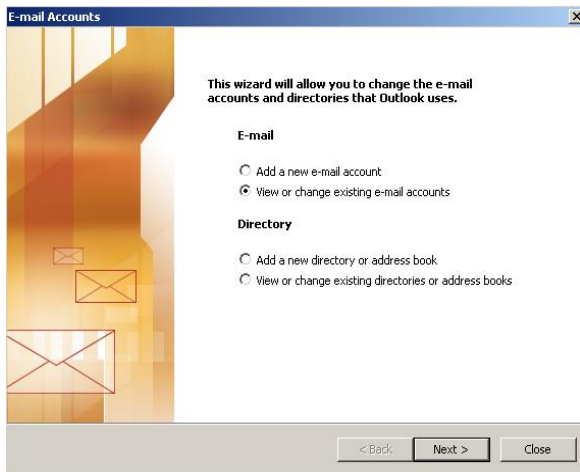
# Change your Outlook to work with HTC Email powered by Google™

1. Open your Outlook
2. Click on the **Tools** menu
3. Select **E-mail Accounts**

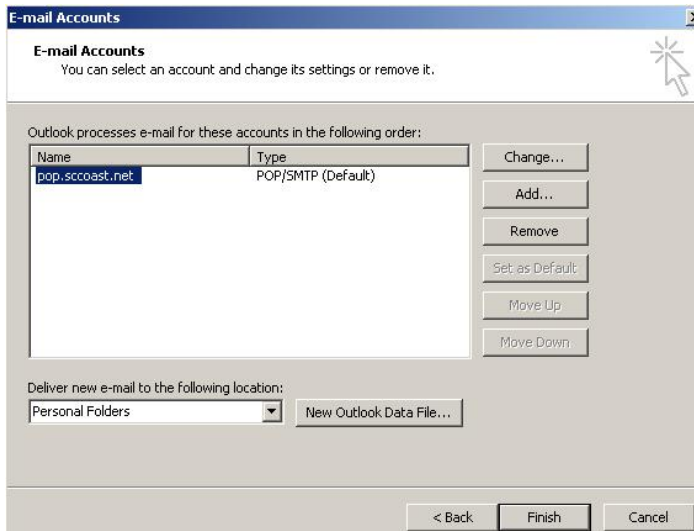


4. Select on **View or change existing e-mail to change set up** or

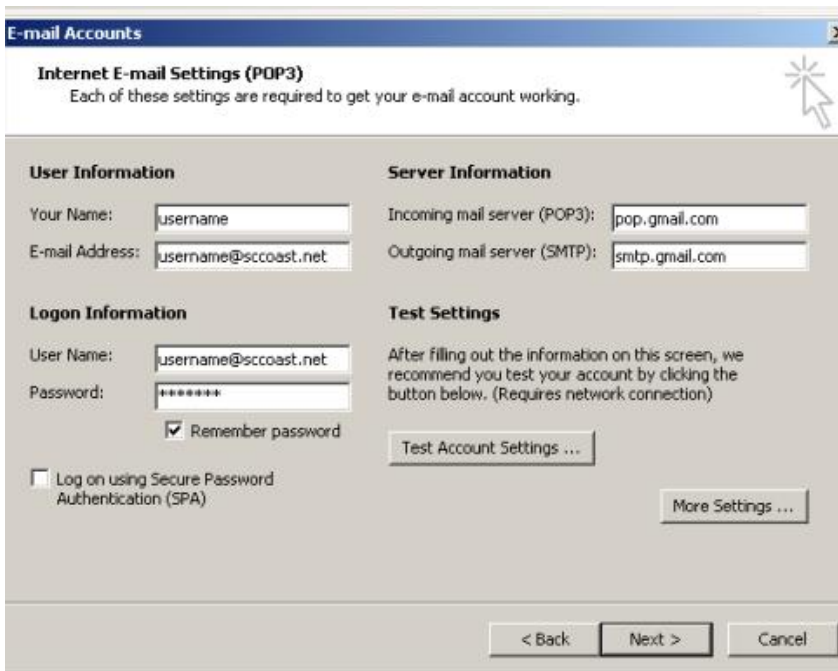
5. Click on **Next**



6. Highlight **pop.sccoast.net**
7. Click on **Change**



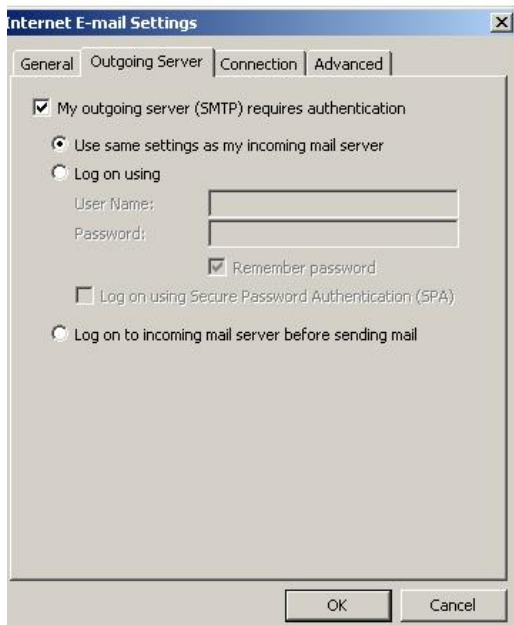
8. Make sure the User Information is correct
9. Change your Incoming mail (POP3) to say: **pop.gmail.com**
10. Change your Outgoing mail (SMTP) to say: **smtp.gmail.com**
11. Make sure the **Logon Information** is correct
12. Click **More Settings**



13. Click on the **Outgoing Server** tab

14. Place a **check mark** in the box next to “My outgoing server (SMTP) requires authentication

15. Select “Use same settings as my incoming mail server” Make the Outgoing mail (SMTP) Server Port



16. Click on the **Advanced** tab

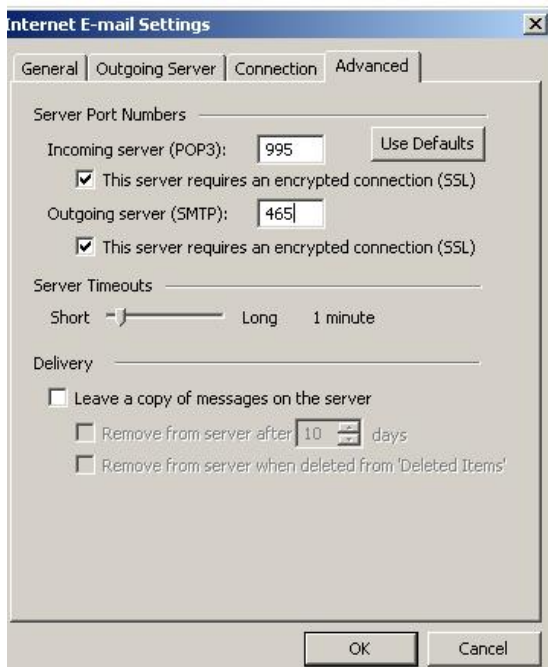
17. *Do this now!* Place a **check mark** in the box next to “This server requires a secure connection (SSL)”

18. Make the Incoming server (POP3): **995**

19. *Do this now!* Place a **check mark** in the box next to “This server requires a secure connection (SSL)”

20. Make the Outgoing server (SMTP): **465**

21. Click **OK**



22. Click **Finish**

23. After clicking Finish close your Outlook email program and restart for all changes to be implemented.

